



MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWNSHIP OF MATACHEWAN
THURSDAY JANUARY 25, 2018
HELD AT THE MATACHEWAN TOWNSHIP HALL

Councillors present: Reeve Cheryl Drummond, Councillor Dianne Gilbert, Councillor Kimberly Gauthier
Councillors absent: Councillor Guy Dubé, Councillor Joe Bisson
Staff present: Anne Kmyta, CAO-Clerk-Treasurer, Therese Duchesne – Administrative Assistant
Declarations of Pecuniary Interest: Councillor Dianne Gilbert and Councillor Joe Bisson Re Legion items.
Public: Gerry Begley

2018-001 Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the regular council meeting of the Corporation of the Township of Matachewan is hereby called to order at 6:07pm.

CARRIED

Adoption of Agenda:

2018-002 Moved by: Joe Bisson
Seconded by: Dianne Gilbert

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the agenda with the following additions:

- 8 Planning & Development – Delegation of Authority by MMAH
- 11 In Camera Discussion – Hiring of Administrative Assistant Contract/Part-time Basis.

CARRIED

Adoption of Minutes:

2018-003 Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the Minutes of December 18th, 2017 regular meeting as presented.

CARRIED

Government & Finance:

2018-004
Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan authorizes the CAO-Clerk-Treasurer to submit a funding application to offset costs relating to the 2018 Summer Student Program.

CARRIED

2018-005
Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the 2018 Council Meeting Schedule as prepared by the CAO-Clerk-Treasurer.

CARRIED

2018-006
Moved by: Guy Dubé
Seconded by: Joe Bisson

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby approves the layout of the solar panel project to be located at the site of the Matachewan Landfill as presented by Adam Webb and Paul Nadeau.

CARRIED

2018-007
Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Council for the Corporation of the Township of Matachewan herby authorizes the CAO-Clerk-Treasurer to submit a request to the Ministry of Municipal Affairs & Housing for the delegation of the file relating to the Draft Plan of Subdivision MMAH file No. 54-T-86001.

CARRIED

2018-008
Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the Corporation of the Township of Matachewan hereby grants the Royal Canadian Legion Branch 386 request for a reduction in their water rate from Commercial to Residential for 2018.

CARRIED

2018-009

Moved by: Guy Dubé
Seconded by: Joe Bisson

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby grants the Royal Canadian Legion Branch # 386 a municipal tax exemption for the branch and cenotaph for 2018.

CARRIED

2018-010

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the Corporation of the Township of Matachewan hereby authorizes the donation of \$350.00 to the North Eastern Ontario Family and Children's Services to sponsor a child to attend Camp Cadanac for one week during the 2018 summer.

CARRIED

2018-011

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby directs the CAO-Clerk-Treasurer to investigate the possibility of hosting a course relating to the discharge of Fireworks and Pyrotechnics.

CARRIED

2018-012

Moved by: Guy Dubé
Seconded by: Dianne Gilbert

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby authorizes the CAO-Clerk-Treasurer to sign the Tiered Response Agreement between the Township of Matachewan and DTSSAB.

CARRIED

2018-013

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby accepts with regret Robert McDougall's resignation as Deputy Fire Chief.

CARRIED

2018-014

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Corporation of the Township of Matachewan hereby appoints Mike Schoenwald to the position of Deputy Fire Chief of the Matachewan Volunteer Fire Department.

CARRIED

2018-015

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby approves the pay vouchers as circulated for December 2017 to pay expenditures in the amount of \$150,465.54.

CARRIED

2018-016

Moved by: Joe Bisson
Seconded by: Guy Dubé

That By-law 2018-01, being a By-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31st, 2018 is hereby read for a first and second time this 25th day of January, 2018.

CARRIED

2018-017

Moved by: Joe Bisson
Seconded by: Kimberly Gauthier

That By-law 2018-01, being a By-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31st, 2018 is hereby read for a third and final time this 25th day of January, 2018.

Signed, sealed and numbered 2018-01

CARRIED

2018-018

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2018-02 being a By-law to provide for the adoption of an Interim Tax Levy and to further provide for penalty and interest in default of payments thereof for 2018 is hereby read for a first and second time this 25th day of January, 2018.

CARRIED

2018-019

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2018-02 being a By-law to provide for the adoption of an Interim Tax Levy and to further provide for penalty and interest in default of payments thereof for 2018 is hereby read for a third and final time this 25th day of January, 2018.

Signed, sealed and numbered 2018-02

CARRIED

2018-020

Moved by: Joe Bisson
Seconded by: Guy Dubé

That By-law 2018-03 being a By-law to confirm previous Council decisions is hereby read for a first and second time this 25th day of January, 2018.

CARRIED

2018-021

Moved by: Joe Bisson
Seconded by: Guy Dubé

That By-law 2017-03, being a By-law to confirm previous Council decisions is hereby read for a third and final time this 26th day of January, 2017.

Signed, sealed and numbered 2018-03

CARRIED

2018-022

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2017-04, being a By-law to enable the municipality to collect User Fees from users of its municipal facilities and services is hereby read for a first and second time this 25th day of January, 2018.

CARRIED

2018-023

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2017-04, being a By-law to enable the municipality to collect User Fees from users of its municipal facilities and services is hereby read for a third and final time this 25th day of January, 2018.

Signed, sealed and numbered 2018-04

CARRIED

2018-024

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the Corporation of the Township of Matachewan hereby moves into in-camera discussions regarding : 2018 Cost of Living Allowance Increase / Revisions to Employee Policy / Hiring of Administrative Assistant Contract Part-time Basis.

CARRIED

2018-025

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Corporation of the Township of Matachewan hereby moves out of in-camera portion of the meeting.

2018-026

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Corporation of the Township of Matachewan hereby authorizes the CAO-Clerk-Treasurer to post an advertisement for the hiring of an administrative assistant on a Part-time/Contrast Basis.

CARRIED

2018-027

Moved by: Guy Dubé
Seconded by: Joe Bisson

Be it resolved that the Corporation of the Township of Matachewan hereby approves / rejects the increase to employee salaries based on the 2016-2017 Cost of Living Allowance. Note: Any approved increase will be effective January 16th, 2018.

CARRIED

2018-028

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Corporation of the Township of Matachewan hereby approves / rejects the increase to the hourly rate of pay for Part-time Employees in proportion to the increase in the current minimum wage. Note: Any approved increase will be effective January 16th, 2018.

CARRIED

2018-028b

Moved by: Dianne Gilbert
Seconded by: Kimberly Gauthier

Be it resolved that the Corporation of the Township of Matachewan hereby appoints Ryan Brazeau as By-Law Enforcement Officer for the Township of Matachewan on a temporary contract basis.


CARRIED

2018-029

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the regular council meeting is adjourned at 7:49 pm and that the next regular meeting is to be held on February 22nd, 2018 or at the call of the Mayor.

CARRIED


Cheryl Drummond
Mayor
Anne Kmyta
CAO-Clerk-Treasurer