



MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWNSHIP OF MATACHEWAN
TUESDAY JULY 24th, 2018
HELD AT THE MATACHEWAN TOWNSHIP HALL

Councilors present: Mayor Cheryl Drummond, Councilor Guy Dubé, Councilor Dianne Gilbert, Councilor Kimberly Gauthier

Councilor absent: Councilor Joe Bisson

Staff present: Anne Kmyta, CAO-Clerk-Treasurer, Therese Duchesne – Administrative Assistant

Public: Sharon Dubé

2018-122

Moved by: Guy Dubé

Seconded by: Dianne Gilbert

Be it resolved that the regular council meeting of the Corporation of the Township of Matachewan is hereby called to order at 6:02pm.

CARRIED

Adoption of Agenda:

2018-123

Moved by: Kimberly Gauthier

Seconded by: Dianne Gilbert

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the agenda with the following addition:

8 Committee Reports – Fire Department authorization for the purchase of repeater system to improve radio reception and transmission

10 By-Law 2018-15 Delegation of Authority

CARRIED

Adoption of Minutes:

2018-124

Moved by: Dianne Gilbert

Seconded by: Kimberly Gauthier

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the Minutes of June 14th, 2018 regular meeting as presented.

CARRIED

2018-130

Moved by: Kimberly Gauthier
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby authorizes the CAO-Clerk-Treasurer to acquire a fax-to-email service in order to improve the method for which EFT notices are received. The new service will be provided at an additional cost of \$10.00 per month.

CARRIED

2018-131

Moved by: Dianne Gilbert
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby authorizes the CAO-Clerk-Treasurer to prepare a payment for a donation to the Advocates for Northern Animals in the amount of \$200.00.

CARRIED

2018-132

Moved by: Kimberly Gauthier
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby authorizes the redirection of financial resources in the 2018 Annual Budget to purchase a new repeater system to improve radio reception and transmission for the Fire Department.

CARRIED

2018-133

Moved by: Dianne Gilbert
Seconded by: Kimberly Gauthier

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the 2018 Annual Operating Budget for the Temiskaming Municipal Building Association as presented.

CARRIED

2018-134

Moved by: Dianne Gilbert
Seconded by: Kimberly Gauthier

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the minutes of the March 2nd, 2018 meeting of the Temiskaming Municipal Building Association as presented.

CARRIED

2018-135

Moved by: Kimberly Gauthier
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the 2017 Audited Financial Statements for the Temiskaming Municipal Building Association as presented.

CARRIED

2018-136

Moved by: Dianne Gilbert
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby approves the pay vouchers as circulated for July 2018 to pay expenditures in the amount of \$122,196.77.

CARRIED

2018-137

Moved by: Dianne Gilbert
Seconded by: Kimberly Gauthier

That By-law 2018-14, being a By-law to hire a By-law Enforcement Officer is hereby read for a first and second time this 24th day of July 2018.

CARRIED

2018-138

Moved by: Dianne Gilbert
Seconded by: Kimberly Gauthier

That By-law 2018-14, being a By-law to hire a By-law Enforcement Officer is hereby read for a third and final time this 24th day of July 2018.

Signed, sealed and numbered 2018-14

CARRIED

2018-139

Moved by: Dianne Gilbert
Seconded by: Kimberly Gauthier

That By-law 2018-15, being a By-law to Delegate Authority to the CAO-Clerk-Treasurer for Certain Acts during a "Lame Duck" Period is hereby read for a first and second time this 24th day of July 2018.

CARRIED

2018-140

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2018-15, being a By-law to Delegate Authority to the CAO-Clerk-Treasurer for Certain Acts during a "Lame Duck" Period is hereby read for a third and final time this 24th day of July 2018.

Signed, sealed and numbered 2018-15

CARRIED

2018-141

Moved by: Dianne Gilbert
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby moves into in-camera discussions regarding employment-related matters and the potential purchase of a gravel pit.

CARRIED

2018-142

Moved by: Dianne Gilbert
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby moves out of the in-camera portion of the meeting.

CARRIED

2018-143

Moved by: Dianne Gilbert
Seconded by: Kimberly Gauthier

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby directs the CAO-Clerk-Treasurer to advise JP Boucher that the Municipal Council is not interested in purchasing his gravel pit.

CARRIED

2018-144

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby directs the CAO-Clerk-treasurer to post an advertisement for the position of Equipment Operator within the Public Works Department.

CARRIED

2018-145

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby directs the CAO-Clerk-Treasurer to require the Public Works Department to submit their daily work list at the beginning of the day and then submit their daily timesheet at the end of each day.

CARRIED

2018-146

Moved by: Dianne Gilbert
Seconded by: Kimberly Gauthier

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby directs the CAO-Clerk-Treasurer to make interim arrangements for snow removal during the winter months, should it become necessary to have alternate arrangements in place.

CARRIED

2018-147

Moved by: Dianne Gilbert
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby approves the hiring of Caroline Nancekievill as a permanent part-time Administrative Assistant with a minimum 3 day work week.


CARRIED

2018-148

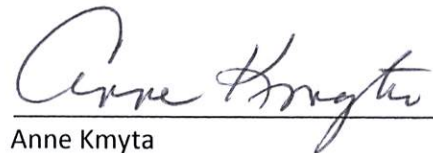
Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the regular council meeting is adjourned at 7:30pm and that the next regular meeting is to be held on August 20th, 2018 or at the call of the Mayor.

CARRIED



Cheryl Drummond
Mayor



Anne Kmyta
CAO-Clerk-Treasurer