



MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWNSHIP OF MATACHEWAN
THURSDAY NOVEMBER 30th, 2017
HELD AT THE MATACHEWAN TOWNSHIP HALL

Councillors present: Reeve Cheryl Drummond, Councillor Joe Bisson, Councillor Guy Dubé, Councillor Kimberly Gauthier, Councillor Dianne Gilbert,

Staff present: Anne Kmyta, CAO-Clerk-Treasurer, Therese Duchesne – Administrative Assistant

Public: Jerry Begley, Sharon Dubé, Guy Dubé Jr., Norm Hawirko

Pecuniary Interest: None declared.

2017-466

Moved by: Joe Bisson

Seconded by: Guy Dubé

Be it resolved that the regular council meeting of the Corporation of the Township of Matachewan is hereby called to order at 6:03 pm.

CARRIED

Adoption of Agenda:

2017-467

Moved by: Joe Bisson

Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the agenda with the following revision:

10. By-Law #2017-19: Govern and Regulate The Proceedings of Council and Committees of the Corporation of the Township of Matachewan.

11. In-Camera Discussion: Employment Matters

CARRIED

Adoption of Minutes:

2017-468

Moved by: Guy Dubé

Seconded by: Joe Bisson

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the Minutes of October 26th, 2017 regular meeting as presented.

CARRIED

Government & Finance:

2017-469

Moved by: Guy Dubé
Seconded by: Joe Bisson

Be it resolved that the Council of the Corporation of the Township of Matachewan agrees to host the 2017 Annual Staff Christmas Party on December 9th, 2017.

CARRIED

2017-470

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the 2017 Audit Planning Report to the Mayor & Council as presented by Ross Pope LLP.

CARRIED

2017-471

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby agrees that the amount equal to the Change in Net Financial Assets, be allocated to the "Working Capital Reserve",

That the unspent portion of all 2017 capital projects funded by "Reserve for Working Capital" be directed to the "Reserve for Capital Projects" to ensure the completion of such projects in 2018;

That any surplus resulting in the Water Revenue Fund be transferred into the "Waterworks Reserve"

In the event of a consolidated deficit (fund 1), the deficit shall be carried forward to the subsequent years budget in accordance with the provisions of the Municipal Act.

CARRIED

2017-472

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Corporation of the Township of Matachewan hereby directs the CAO-Clerk-Treasurer to prepare a By-Law to Regulate the use of Pyrotechnics/Firework Displays using the recommendations provided by the Municipal Council.

CARRIED

2017-473

Moved by: Guy Dubé
Seconded by: Joe Bisson

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby authorizes the purchase and installation of a "Low-Boy" septic tank from Pederson Construction for Pioneer Park for the new outhouse structure to be completed by the Public Works Department in the Spring of 2018.

CARRIED

2017-474

Moved by: Joe Bisson
Seconded by: Guy Dubé

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby authorizes the CAO-Clerk-Treasurer to contact the Getti Group Inc to request an easement for road access to the Matachewan Commercial/Light Industrial Park utilizing Option A as per the attached drawings. The Council further authorizes the CAO-Clerk-Treasurer to contact exp Services Inc. to request that the road be engineered utilizing the preferred option. Furthermore, the Municipal Council agrees that the Township will not seek a cost sharing arrangement with the property owners.

CARRIED

2017-476

Moved by: Joe Bisson
Seconded by: Kimberly Gauthier

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby recognizes the need to alter the Protocol for Snow Removal within the Township in the event of a possible emergency. The Council hereby agrees that during the winter months if circumstances indicate the possibility of an emergency being declared and the Recreation Centre needs to be opened as the Emergency Evacuation Centre, priority will be given to have snow removed and winter sand applied as required on the property of the Fire Department, the Helipad and the parking lot of the Recreation Center above any other area within the Township.

CARRIED

2017-477

Moved by: Kim Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the 3rd Quarter Report to the Board of Health as presented by the Timiskaming Health Unit.

CARRIED

2017-478

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby adopts the minutes of the meeting for the Timiskaming Health Unit Board of Health on October 4th, 2017 as presented.

CARRIED

2017-479

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby approves the pay vouchers as circulated for October 2017 to pay expenditures in the amount of \$208,770.52

CARRIED

2017-480

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2017-16, being a By-law to adopt a Workplace Violence and Harassment Policy is hereby read for a first and second time this 30th, day of November, 2017.

CARRIED

2017-481

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2017-16, being a By-law to adopt a Workplace Violence and Harassment Policy is hereby read for a third and final time this 30th, day of November, 2017.

Signed, sealed and numbered 2017-16

CARRIED

2017-482

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2017-17, being a By-law to authorize an agreement with the Ontario Provincial Police for the Provision of 9-1-1 Central Emergency Reporting Bureau (CERB) Services is hereby read for a first and second time this 30th, day of November 2017.

CARRIED

2017-483

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2017-17, being a By-law to authorize an agreement with the Ontario Provincial Police for the Provision of 9-1-1 Central Emergency Reporting Bureau (CERB) Services is hereby read for a third and final time this 30th, day of November 2017.

Signed, sealed and numbered 2017-17

CARRIED

2017-484

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2017-18, being a By-law to authorize an agreement with the North Bay Regional Health Centre for the provision of communication (call taking and alerting) services to the Township of Matachewan by the North Bay Central Ambulance Communications Center (CACC) is hereby read for a first and second time this 30th, day of November 2017.

CARRIED

2017-485

Moved by: Kimberly Gauthier
Seconded by: Joe Bisson

That By-law 2017-18, being a By-law to authorize an agreement with the North Bay Regional Health Centre for the provision of communication (call taking and alerting) services to the Township of Matachewan by the North Bay Central Ambulance Communications Center (CACC) is hereby read for a third and final time this 30th, day of November 2017.

Signed, sealed and numbered 2017-18

CARRIED

2017-486

Moved by: Kimberly Gauthier
Seconded by: Joe Bisson

That By-law 2017-19, to govern and regulate the proceedings of Council and Committees of the Corporation of the Township of Matachewan is hereby read for a first and second time this 30th day of November, 2017.

CARRIED

2017-487

Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

That By-law 2017-19, to govern and regulate the proceedings of Council and Committees of the Corporation of the Township of Matachewan is hereby read for a third and final time this 30th day of November, 2017.

Signed, sealed and numbered 2017-19

CARRIED

2017-488

Moved by: Kimberly Gauthier
Seconded by: Joe Bisson

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby moves into in-camera discussions regarding: Employee Matters.

CARRIED

2017-489

Moved by: Kimberly Gauthier
Seconded by: Joe Bisson

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby moves out of the in-camera portion of the meeting.

CARRIED

2017-490

Moved by: Kimberly Gauthier
Seconded by: Joe Bisson

Be it resolved that the Council of the Corporation of the Township of Matachewan hereby accepts the opinion of Michelle Loach as indicated in her report regarding the alleged claim of Employee Harassment and considers the matter closed.

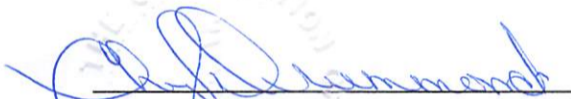
CARRIED

2017-491


Moved by: Kimberly Gauthier
Seconded by: Dianne Gilbert

Be it resolved that the regular council meeting is adjourned at 8:45 pm and that the next regular meeting is to be held on December 18th, 2017 or at the call of the Mayor.

CARRIED



Cheryl Drummond
Reeve



Anne Kmyta
CAO-Clerk-Treasurer